



APPLICATION FOR CHANGING OF PERSONAL PROFILE DETAILS

A. INTRODUCTION TO THE SRI LANKA INSTITUTE OF ARCHITECTS (SLIA)

Sri Lanka Institute of Architects (SLIA), from its inception, plays a key role in providing opportunities for architectural education in Sri Lanka. The SLIA has instrumentally guided the development of this education, thus keeping with the objectives of the Institute as provided for in the Sri Lanka Institute of Architects' Law No. 1 of 1976, and the Sri Lanka Institute of Architects Amendment Act No. 14 of 1996.

Some of the key objectives provided for in these acts related to education are;

- to promote and advance the study, practice and application of, and research on architecture and its kindred subjects and the arts and sciences connected therewith:
- to organize, supervise and control the admission, professional education and training of persons desiring to qualify as Architects, to prescribe or approve courses of study for qualifying for the membership of the Institute, and to conduct or provide for the conduct of such courses and examinations:

B. ARCHITECTURAL EDUCATION IN SRI LANKA

The SLIA has guided the early development of the current Architecture programme at University of Moratuwa from a vocational programme at the Institute of Practical Technology at Katubedda to a fully-fledged Degree Programme. The institutes, Sri Lanka Institute of Architects, Royal Institute of British Architects (RIBA) and the Commonwealth Association of Architects (CAA) concurrently have recognized and accredited the courses of Architecture offered by the Department since 1985.

As a continuance of the accepted policy and further enhancing of opportunities for architectural education in the country, the SLIA from 1986 has organized courses leading to the Parts I & II of the Sri Lanka Institute of Architects Examination which later (1999) evolved in to the current City School of Architecture (CSA).

SLIA conducts the Part III of the Sri Lanka Institute of Architects Examination and organizes a Lecture Programme for the same. The Lecture Programme is conducted directly by the **Board of Architectural Education** (BAE) of the SLIA. The part-time modular based lecture Programme, attended by the eligible candidates is further strengthened by a series of seminar workshops.

Membership of the SLIA is recognized by the Government of Sri Lanka as a professional qualification for professional appointments in the Public Sector. The SLIA, through the BAE has commenced its own accreditation system starting from 2012.

END OF INTRODUCTION

1.0 INSTRUCTIONS TO APPLICANTS

Read the following instructions before filling the Application Form.

- 1.1 Any application perfected not conforming to the instructions given will not be considered and is liable to be rejected.

2.0 HOW TO FILL THE APPLICATION FORM:

Read the instructions carefully before filling this application.

Write only one letter in each box and skip a box for a blank space

- 2.1 All photocopies of the certificate/documents produced for verification should be clear & legible. Photocopies not accompanied by the originals will be rejected. The applicants should ensure that the rubber stamp & the signature of a Justice of Peace are placed on each any every copy of the certificate produced certifying their authenticity.
- 2.2 Applicants should pay the Membership fee, the application processing fee and relevant due payments to the Finance Section of the SLIA Secretariat.
- 2.3 The duly perfected application (hard copy) and the duplicate of the Receipt of Payment/s should be **personally handed over to the Manager – BAE of SLIA.**
- 2.4 The Secretary, Board of Architectural Education should be contacted for any relevant information regarding the application
- 2.5 Incomplete applications **WILL NOT** be accepted for processing and will be returned to the applicant.

END OF INSTRUCTIONS

Annexure 1 – Affidavit

AFFIDAVIT

I (Name) (Holder of NIC No./ Passport No.)

of (Address)

in (Country) Democratic Socialist Republic of Sri Lanka,

being a Buddhist / (if other religion please state), do solemnly, sincerely and truly declare and affirm as follows.

- 1. I am the affirming above named.
- 2. I state that I have been a member of the Sri Lanka Institute of Architects.
- 3. I have not paid the annual subscriptions for my membership from (Year) onwards due to

(Reasons)
.....
.....

4. I affirm that I have not violated any aspect of the code of conduct of the Sri Lanka Institute of Architects or any of its regulations as applicable to my status, during the above said period of years.

5. I state that I wish to renew my membership with SLIA.

Read over, explained, affirmed to and signed)

at Colombo/..... on)

this day of 20.....)

before me.)

JUSTICE OF PEACE

END OF APPLICATION

CHECK-LIST TO BE FILLED BY SLIA BAE OFFICE

	NAME OF THE APPLICANT (with initials, as given in the application)		
		Yes ✓	No ✓
1	APPLICATION RECEIVED BY THE BAE FROM: ON		
2	ALL RELEVANT COPIES OF CERTIFICATES AND DOCUMENTS ARE ATTESTED FOR THEIR AUTHENTICITY (22. a, b and d.)		
3	<u>DATE AND TIME</u> OF THE SUBMISSION OF THE PERFECTED APPLICATION MARKED		
4	<u>NAME OF THE APPLICANT</u> IS AS PER THE BIRTH CERTIFICATE/OTHER VALID DOCUMENT?		
5	<u>DATE OF BIRTH</u> IN THE NIC. IS AS PER THE BIRTH CERTIFICATE		
6	<u>NIC NUMBER</u> IS AS PER THE NATIONAL IDENTITY CARD		
7	<u>POSTAL ADDRESS AND TELEPHONE NUMBERS HAS</u> BEEN STATED		
8	<u>SIGNATURE AND RUBBER STAMP OF THE JP PLACED</u> ON EACH AND EVERY COPY OF CERTIFICATE PRODUCED CERTIFYING THEIR AUTHENTICITY		
9	DECLARATION BY THE APPLICANT COMPLETED		
10	CHECKLIST IN THE APPLICATION COMPLETED BY THE APPLICANT		
11	APPLICANT HAS SIGNED BEFORE HIS/HER NAME IN THE REGISTER ON COMPLETION OF SUBMISSION OF THE APPLICANT TO SLIA		
	Checked by: MANAGER- BAE Signature & Date Stamp:		

END OF APPLICATION CHECK-LIST

<u>FOR OFFICE USE ONLY</u>	
1	<p>The Application conforms to all the requirements in the check list.</p> <p>Signature: Manager, BAE</p> <p>Date (Place date stamp)</p>
2	<p>Application is forwarded to the Membership Enrolment Committee (MEC) by the Secretary, BAE</p> <p>Signature: Secretary, BAE</p> <p>Date</p>
3	<p>Recommendation for eligibility by the Membership Enrolment Committee;</p> <p>Applicant is: Eligible <input type="checkbox"/> Not Eligible <input type="checkbox"/></p> <p>Signature of MEC member:</p> <p>Remarks or Instructions if any:</p> <p>Signature: Chairman, MEC</p>
4	<p>Approved by the Board of Architectural Education at the Meeting held on:</p> <p>Signature: Chairman, BAE</p> <p>Date</p>
5	<p>Ratified by the Council of the SLIA at the Council Meeting held on:</p> <p>Signature: President, SLIA</p> <p>Date</p>